

CHURCH OFFICE POSITION HOLDERS FORM

View your church's positions online at www.acmsnet.org

Please post or email completed forms to the Conference Office

POST: South New Zealand Conference, Attn: Sherine Solomon, PO Box 5186, Papanui, Christchurch 8542

EMAIL: Sherine Solomon sherinesolomon@adventist.org.nz

Name of Church:

Date:

Church Postal Address:

Please note: The following positions are what the conference use to contact and send information to throughout the year. Please supply emails as it is our main form of communication. If the individuals would prefer any postal correspondence to be sent to the church's postal address please leave their address blank.

Church Office Position	Name	Postal Address	Best Phone Number	Email	Tick
ADRA Director					Attender
					Member
AdSAFE Compliance Assistant					Attender
					Member
Adventist Book Centre Secretary					Attender
					Member
Adventist Possibilities Leader					Attender
					Member
Adventurer Club Director					Attender
					Member
Audio Visual Director					Attender
					Member

Church Office Position	Name	Postal Address	Best Phone Number	Email	Tick
Building/Maintenance Coordinator					Attender
					Member
Bulletin Secretary					Attender
					Member
Children's Ministries Director					Attender
					Member
Church Clerk					Attender
					Member
Church Mail Coordinator					Attender
					Member
Church Secretary					Attender
					Member
Communication Secretary					Attender
					Member
Company Leader					Attender
					Member
Deacon, Head					Attender
					Member
Deaconess, Head					Attender
					Member

Church Office Position	Name	Postal Address	Best Phone Number	Email	Tick
Education Secretary					Attender
					Member
Elder, Head					Attender
					Member
Evangelism Director					Attender
					Member
Family Ministries Director					Attender
					Member
Health and Safety Officer					Attender
					Member
Health Ministries Director					Attender
					Member
Junior/Teen Ministries Director					Attender
					Member
Men's Ministries Director					Attender
					Member
Music Director					Attender
					Member
Pathfinder Club Director					Attender
					Member

Church Office Position	Name	Postal Address	Best Phone Number	Email	Tick
Personal Ministries Secretary					Attender
					Member
Prayer Ministries Coordinator					Attender
					Member
Records Secretary					Attender
					Member
Sabbath School Secretary					Attender
					Member
Sabbath School Superintendent					Attender
					Member
Singles Ministries Director					Attender
					Member
Small Group Leader					Attender
					Member
Social Co-ordinator					Attender
					Member
Spirit of Prophecy Co-ordinator					Attender
					Member
Stewardship Ministries Director					Attender
					Member

Church Office Position	Name	Postal Address	Best Phone Number	Email	Tick
Treasurer					Attender
					Member
Treasurer, Assistant					Attender
					Member
Technical Ministries, IT Coordinator					Attender
					Member
Webmaster					Attender
					Member
Welcome Ministry Coordinator					Attender
					Member
Women's Ministries Director					Attender
					Member
Worship Leader					Attender
					Member
Youth Ministries Leader					Attender
					Member
					Attender
					Member
					Attender
					Member