

Church Health & Safety Checklists







Health & Safety Checklists

Personal Protection Equipment

- Chainsaw Use
- Ride on Mower
- Weed Spraying
- Water Blasting
- Hand Tools
- Chainsaw
- Ride on Mower
- All Terrain Vehicle
- Mountain Bike
- Vehicle Checklist
- Visitor Checklist
- Kayak
- Hazardous Substances
- Playground Equipment









Equipment / Work Type	PPE Requirement	Present / Available √ <i>Appropriate Box</i>	Used or not Used √ <i>Appropriate Box</i>	Condition Comment
	Chaps	Yes No	Yes No	
	Helmet	Yes No	Yes No	
	Earmuffs	Yes No	Yes No	
Chainsaw Use	Gloves	Yes No	Yes No	
(Note Chainsaw SOP)	Eye protection	Yes No	Yes No	
	Steel Capped Boots	Yes No	Yes No	
	Hi Vest	Yes No	Yes No	
	Personal First Aid Kit	Yes No	Yes No	
	Sun Screen Protection	Yes No	Yes No	
		☐ Yes ☐ No	Yes No	

Inspection By: Name: Date:



Equipment / Work Type	PPE Requirement	Present / Available √ <i>Appropriate Box</i>	Used or not Used √Appropriate Box	Condition Comment
	Earmuffs	Yes No	Yes No	
	Overalls	Yes No	Yes No	
	Steel Capped Boots	☐ Yes ☐ No	☐ Yes ☐ No	
Mower	Gloves	Yes No	Yes No	
(Note Mower SOP)	Eye protection	Yes No	Yes No	
	Hi Vest	Yes No	Yes No	
	Personal First Aid Kit	Yes No	Yes No	
	Sun Screen Protection	Yes No	Yes No	
		Yes No	Yes No	

Inspection By:	Name:	Date:



Equipment / Work Type	PPE Requirement	Present / Available √ <i>Appropriate Box</i>	Used or not Used √Appropriate Box	Condition Comment
	Overalls	☐ Yes ☐ No	Yes No	
	Gumboots	Yes No	Yes No	
	Gloves	Yes No	Yes No	
Weed Spraying	Breathing Mask	Yes No	Yes No	
	Eye protection	Yes No	Yes No	
	Hi Vest	Yes No	Yes No	
	Personal First Aid Kit	Yes No	Yes No	
		Yes No	Yes No	
		☐ Yes ☐ No	Yes No	
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Inspection By:	Name:	Date:
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Equipment / Work Type	PPE Requirement	Present / Available √ <i>Appropriate Box</i>	Used or not Used √ <i>Appropriate Box</i>	Condition Comment
	Protective Footwear	Yes No	Yes No	
	Eye Protection	Yes No	Yes No	
	Gloves	Yes No	Yes No	
Hand Tools (Note Hand Tools SOP)	Hi Vest	Yes No	Yes No	
	Hearing protection	Yes No	Yes No	
	Personal First Aid Kit	Yes No	Yes No	
		Yes No	Yes No	
For Personal Safety Ensure	 Tool not Modi Compromise User Saf Use Tool Only purpose 	ety	Yes No	

Inspection By:	Name:	Date:
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Equipment / Work Type	PPE Requirement	Present / Available √ <i>Appropriate Box</i>	Used or not Used √ <i>Appropriate Box</i>	Condition Comment
	Wet Weather Gear	Yes No	Yes No	
	Gumboots	Yes No	Yes No	
	Gloves	Yes No	Yes No	
Water Blasting	Safety Lines & Harness for at Height Work	Yes No	☐ Yes ☐ No	
	Eye protection	☐ Yes ☐ No	☐ Yes ☐ No	
	Hi Vest	Yes No	Yes No	
	Personal First Aid Kit	Yes No	Yes No	
		Yes No	Yes No	
		☐ Yes ☐ No	Yes No	

Inspection By:	Name:	Date:











Equipment	Requirement	Checked √ <i>Appropriate Box</i>	Condition Comment
	Ensure machine is clean to enable to see loose or worn parts	Yes No	
	Check for fuel leaks	Yes No	
Chainsaw (Note Chainsaw	Check chain brake for effectiveness	Yes No	
Safe Operating Procedure)	Ensure all guards are in place and secure	Yes No	
	Check condition of anti- vibration mountings	Yes No	
	Ensure Chain is sharp and correctly tensioned	Yes No	
	Ensure bar is locked in working position	☐ Yes ☐ No	
	Ensure oiling system is functioning correctly	Yes No	
 Machine Safety Don't use a faulty saw Never use a chainsaw above shoulded Avoid drop starting the chainsaw Allow the saw to cool before refueling Always use appropriate PPE when use 			

Inspection By:	Name:	Date:



Equipment	Requirement	Checked √Appropriate Box	Condition Comment	
	Ensure machine is clean to enable to see loose or worn parts	Yes No		
	Check for fuel or oil leaks	Yes No		
	Ensure seatbelt, if fitted, is in sound condition	Yes No		
Ride on Mower	Ensure all guards are fitted, secure and functional	Yes No		
(Note Ride on Mower Safe Operating Procedure)	Ensure cutting blades are sharp, secure and in good condition	☐ Yes ☐ No		
	Ensure all hydraulic mechanisms are in sound condition & operating as intended	Yes No		
	Ensure pneumatic mechanisms are in sound condition and operating as intended	☐ Yes ☐ No		
	Ensure all electrical switches are functioning as intended	Yes No		
Machine Safety	Ensure drive belts are in good order and correctly tensioned	Yes No		
	 Ensure machine is driven, taking into account, terrain, weather conditions and other impacting factors Use appropriate PPE when operating this type of machine 			

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Equipment / PPE Safety Checklist

Equipment	Requirement	Checked √Appropriate Box	Condition Comment		
All Terrain Vehicle	Ensure machine is clean to enable to see loose or worn parts	☐ Yes ☐ No			
(Note ATC / SOP)	Check Manufacturer warning labels	Yes No			
	Check condition of tyres and tread	Yes No			
	Ensure all guards are fitted, secure and functional	Yes No			
	Check brakes, operational control cables, fuel lines, transmission, electrics, all operating as intended	☐ Yes ☐ No			
ATV / PPE	Ensure all hydraulic mechanisms are in sound condition & operating as intended	Yes No			
	Approved Helmet Hi-viz jacket	Yes No			
	Work style boots with anti-slip soles	☐ Yes ☐ No			
Machine Safety	Eye protection gloves	Yes No			
waciiiie Saiety	 Extra care when using in adverse weather or difficult terrain conditions. Consider driver experience (take a cell-phone for safety) Never carry passengers unless in special circumstances 				
	Only ATVs in safe v	vorking condition sha	ii be operated		

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Mountain Bike Safety Checklist





Mountain Bike Safety Checklist

	√ fo	or Pass -	- Mour	ntain Bik	e Inspect	ion Coverage	: - X	for	Fail
Identification	Tyres	Brakes	Pedals	Saddle	Wheels	Bars+Stem	Chain	Axels	Derailleurs
1									
2									
3									
4									
5									
6									
7									
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10									
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Kayak Safety checklist





Equipment	Requirement	Checked √ <i>Appropriate Box</i>	Condition Comment
Kyack	Ensure kayaks are cleaned after use Not cleaned by any corrosive	Yes No	
)	liquids Check each kayak for scratches, bumps	Yes No	
	Check that all fittings are in place and not damaged	Yes No	
Paddles	Ensure paddles are not damaged and in good working order	Yes No	
Lifejackets	Check that all life jackets are accounted for and not damaged in any way	Yes No	
Paddles	Ensure all kayaks are clearly numbered, stored carefully in their individual racks	Yes No	
	Paddles stored free from any likely damage	∐ Yes ∐ No	
Lifejackets	Ensure life jackets are stored in areas that will prevent deterioration	Yes No	
	All kayaks and associated equipment housed in secure premises	Yes No	
	No corrosive compounds or liquids stored in the same compartment as kayaks	☐ Yes ☐ No	

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Hazardous Substances Storage, Use & Disposal Safety Checklist





Hazardous Substances

Storage, Use & Disposal Safety Checklist

Equipment	Requirement	Checked	Condition
Product		√ Appropriate Box	Comment
	Ensure All Hazardous Substances are stored in secure premises	Yes No	
	All products stored to avoid tipping or spilling	Yes No	
Hazardous	All products to be stored with compatibility requirements followed	☐ Yes ☐ No	
Substances	List of Hazardous products in secure facility listed and displayed prominently	Yes No	
	List updated to show product use and additional supplies	Yes No	
Stanzasa	Ensure that containers do not deteriorate to enable product spillages from containers	Yes No	
Storage Use Disposal	Dispose of unwanted or deteriorating product as per manufacturer guidelines or	Yes No	
	In line with local Council disposal rules	Yes No	
	Ensure facility is under the direction of a Certified Hazardous Substance Handler	Yes No	
	Ensure Storage facility is ventilated	Yes No	
	Storage facility is marked as a Hazardous Substance storage facility by suitable warning signage	☐ Yes ☐ No	

Inspection By: Name: Date:





Playground Equipment Safety Checklist





Playground	Requirement	Checked	Condition
Equipment		√ Appropriate Box	Comment
Ground Surfacing	Material Depth (300mm)	Yes No	
	Check high use areas	Yes No	
	Check for foreign objects	Yes No	
	Any physical damage	Yes No	
Platforms/frames	Any missing parts	Yes No	
structures	Any cracked components	☐ Yes ☐ No	
	No exposed nails /screws	Yes No	
_	Check for ware in equipment &		
Ropes, nets chains, cables	connections	Yes No	
chanis, cables	Smooth action	Yes No	
Swings	Check for fittings wear	☐ Yes ☐ No	
····.85	no seat damage	Yes No	
	Check for damage	Yes No	
Slides	No foreign objects on slide or	☐ Yes ☐ No	
	side surfaces		
Rotating items	Smooth and controlled rotation	Yes No	
	action		
Rocking items	Smooth action	Yes No	
	no damage	Yes No	
Theing for			
Flying fox monorails	Check trolley operation	Yes No	
hanging bars	Check end stops Check track for wear	Yes No	
nanging bars	Check bars for sideways	☐ Yes ☐ No	
Access/ramps	movement	Yes No	
Accessitatips			
	Not slippery or have tripping	Yes No	
	hazards		
Sandpits	Water & drainage issues	Yes No	
Shade	Available / type	Yes No	
	Access paths free from hazards	☐ Yes ☐ No	
General Layout	Rubbish facilities available	Yes No	
	Fencing, edging materials	☐ Yes ☐ No	

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