



Seventh-day  
Adventist Church™

## Challenging Bush Tramping Activity Risk Analysis & Management



2019

## RISK ANALYSIS MANAGEMENT SYSTEM

Reviewed:

<b>Activity:</b> <b>Challenging Bush Tramping</b>		<b>Risk: Med 1:5</b>
	<b>PEOPLE</b>	
<b>Risk Analysis</b>	<b>Risk Management</b>	<b>Emergency Procedures</b>
<ul style="list-style-type: none"> <li>• Death or Injury (cuts/bruises/twisted ankles/broken bones)</li> <li>• Illness</li> <li>• Disobedience/Misbehavior</li> <li>• Dehydration</li> <li>• Getting lost</li> <li>• Fire</li> <li>• Participants without medication (eg. inhalers)</li> <li>• Group splitting up</li> </ul>	<ul style="list-style-type: none"> <li>• Check for allergies, asthma or other medical conditions. If a youth has an identified condition, ensure medication is on hand and emergency plan is in place.</li> <li>• First aid kit is taken.</li> <li>• At least one leader is trained in first aid.</li> <li>• Prepare Participants with safety procedures prior to leaving for the activity</li> <li>• Make sure there is adequate Supervision (1:5)</li> <li>• Take two cell phones</li> <li>• Adequate water supply (participants take along a water bottle)</li> <li>• Participants unwilling to cooperate, return to center</li> <li>• Keep Participants accountable to one another</li> <li>• Check on the area fire ruling</li> <li>• Stay on marked track</li> <li>• If a participant/s are lost one leader must search for the missing participant/s while the other is to stay with the group. If the participant/s cannot be found within half an hour contact Senior Management.</li> <li>• Make sure participants have adequate footwear</li> <li>• One leader will be always at end of tramping party</li> <li>• Have a head count before, during and at end of activity.</li> <li>• Have trip plan at base. Phone home base when arrive at activity and when finished.</li> </ul>	<ul style="list-style-type: none"> <li>• Serious emergencies/accidents dial 111 (Police/Fire/Ambulance) Notify families/caregivers/organization of incident.</li> <li>• Minor accidents can be attended to with the first aid supplies</li> <li>• Administer participants medication if necessary</li> <li>• Make sure participants are warm</li> <li>• Cancel the trip and leave the area if necessary</li> </ul>

## RISK ANALYSIS MANAGEMENT SYSTEM

<b>Activity:</b> <b>Challenging Bush Tramping</b>		<b>Risk: Med 1: 5</b>
	<b>EQUIPMENT</b>	
<b>Risk Analysis</b>	<b>Risk Management</b>	<b>Emergency Procedures</b>
<ul style="list-style-type: none"> <li>• Faulty communication equipment (no cellphone reception, cell phone battery low or out)</li> <li>• Inadequate clothing/footwear</li> <li>• Sunscreen not working</li> <li>• No first aid kit or inadequate supplies</li> <li>• Van breaks down/flat tyre</li> </ul>	<ul style="list-style-type: none"> <li>• Check list prior to leaving includes:               <ul style="list-style-type: none"> <li>Fully charged cell phone and 2<sup>nd</sup> phone available</li> <li>Cellphone reception is available</li> <li>Adequate first aid supplies</li> <li>Sunblock that is within use by date</li> <li>Adequate water container/bottles</li> </ul> </li> <li>• Aware of closest available phone if out of the coverage area</li> <li>• Ensure all vans are serviced, have spare tyres and tools needed/fire extinguisher</li> </ul>	<ul style="list-style-type: none"> <li>• Serious emergencies /accidents dial 111 (Police/Fire/Ambulance)               <ul style="list-style-type: none"> <li>• Notify families/caregivers/organization of incident.</li> <li>• Remove participants from sun, place in shade and give water</li> </ul> </li> </ul>

## RISK ANALYSIS MANAGEMENT SYSTEM

<b>Activity:</b> <b>Challenging Bush Tramping</b>		<b>Risk: Med 1:5</b>
	<b>ENVIRONMENT</b>	
<b>Risk Analysis</b>	<b>Risk Management</b>	<b>Emergency Procedures</b>
<ul style="list-style-type: none"> <li>• Bee stings/wasp stings</li> <li>• Extreme weather conditions (wind/rain/sun)</li> <li>• Lack of shelter</li> <li>• Uneven surfaces/slippery surfaces</li> <li>• Broken trees on walkway</li> <li>• Wild animals</li> </ul>	<ul style="list-style-type: none"> <li>• Check weather forecast, cancel if appropriate</li> <li>• Take wet weather gear if needed</li> <li>• Apply sunscreen</li> <li>• Wear covered footwear</li> <li>• Stay on marked track</li> <li>• Don't enter track if warning signs or track closed</li> </ul>	<ul style="list-style-type: none"> <li>• Serious emergencies/accidents dial 111 (Police/Fire/Ambulance)</li> <li>• Notify families/caregivers/organisation of incident</li> </ul>

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