

## Ilam Lodge Endowment + Evangelism

### PROJECT REPORT

1 **Church/Group** Name

2 **Project** Name

3 **Allocation** How much Ilam Lodge Endowment/Evangelism  funding for this project:  
Was allocated

Has been spent (excl GST)

4 **Allocation status** Has ALL of the allocation been spent?

Yes Go to Question 6 (Project Report) – Do not answer question 5.

No Go to Question 5

5 **Unspent allocation** What should happen with the unspent allocation?

Unspent allocation to lapse

Project unfinished or not started, unspent allocation to be carried forward

Other – please specify below (to be considered by Executive Committee)

6 **Project Report** Please give a report on the project:

If the project is completed, please report on the following:

- Whether the project has achieved its purpose and expected outcomes.
- How was the success of the project measured? What are the results of those measures?

If the project is unfinished or not started please give a report on the progress or status of the project (can attach extra pages).

**7 Funding**

Please give details of the funding for this project

- In the table below for each funding source, provide the name of the source, the amount budgeted (or amount allocated/available to be used) and the amount acutally used from each source.
- All amounts should exclude GST.

	Amount Budgeted \$	Actual Amount Used \$
Ilam Lodge Endowment/Evangelism		
Local church/Group contribution		
Other funding (list below)		
<b>Total Funding</b>		

**8 Expenditure**

Please provide a summary of the spending for this project

- In the table below list categories of spending, the amount budgeted and amount actually spent.
- All amounts should exclude GST.

Spending details (List below)	Amount Budgeted	Actual amount spent \$
<b>Total Expenditure</b>		

**9 Reimbursement**

Is a Reimbursement Request being included with this project report?

Yes, Attach the reimbursement request form to this form.

No